

**A SUBSTITUTE RESOLUTION
BY FINANCE/EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A CITYWIDE COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0001 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING U.S. COMMUNITIES CONTRACT #2007-118-3034 WITH ZEP MANUFACTURING COMPANY FOR JANITORIAL SUPPLIES FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED THOUSAND DOLLARS AND NO CENTS (\$700,000.00) TO BE CHARGED TO AND PAID FROM CITY OF ATLANTA DEPARTMENTS, AS DEFINED BY THE CITY OF ATLANTA CHARTER, WITH ADOPTED FISCAL YEAR APPROPRIATIONS IN FUNDED DEPARTMENTAL FUND/DEPT.-ORG./ACCOUNT/FUNCTION ACTIVITY (FDOA) LOCATIONS.

WHEREAS, the City of Atlanta ("City") desires to enter into a citywide cooperative purchase agreement number COA-0001 with Zep Manufacturing Company for Janitorial Supplies utilizing U.S. Communities Contract #2007-118-3034.

WHEREAS, the City continues to require the use of janitorial supplies to perform the city's daily operations; and

WHEREAS, pursuant to Section 2-1601 et seq. of the City of Atlanta Code of Ordinances, the Chief Procurement Officer may procure supplies or construction items through contracts established by a public procurement unit where such contracts and contractors substantially meet the requirements of the Purchasing and Real Estate code; and

WHEREAS, the Chief Procurement Officer recommends the execution of a cooperative purchasing agreement with Zep Manufacturing Company, utilizing U.S. Communities Contract #2007-118-3034 for Janitorial Supplies, in an amount not to exceed seven hundred thousand dollars and no cents (\$700,000.00).

WHEREAS, this cooperative agreement was competitively procured in a manner consistent with Division 4 of the City's Procurement Code, and the cost of the goods and/or services are comparable.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor or his designee is authorized to execute, on behalf of the City of Atlanta, a citywide cooperative purchasing agreement number COA-0001 with Zep Manufacturing Company for two (2) years with three (3) one-year renewal options utilizing U.S. Communities Contract #2007-118-3034 for Janitorial Supplies, in an amount not to exceed seven hundred thousand dollars and no cents (\$700,000.00) to be charged to and paid from City of Atlanta Departments, as defined by the City of Atlanta Charter, with adopted fiscal year appropriations in funded departmental Fund/Dept.-Org./Account/Function Activity (FDOA) locations.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer in consultation with the City Attorney is directed to prepare an appropriate document for execution by the Mayor.

BE IT FINALLY RESOLVED, that the agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney, and delivered to Zep Manufacturing Company.

**A RESOLUTION
BY FINANCE/EXECUTIVE COMMITTEE**

11-*R* -0663

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A CITYWIDE COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0001 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING U.S. COMMUNITIES CONTRACT #2007-118-3034 WITH ZEP MANUFACTURING COMPANY FOR JANITORIAL SUPPLIES FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED THOUSAND DOLLARS AND NO CENTS (\$700,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM PREVIOUSLY APPROPRIATED FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS: (VARIOUS ACCOUNTS).

WHEREAS, the City of Atlanta ("City") enters into a citywide cooperative purchase agreement number COA-0001 with Zep Manufacturing Company for Janitorial Supplies utilizing U.S. Communities Contract #2007-118-3034.

WHEREAS, the City continues to require the use of janitorial supplies to perform the city's daily operations; and

WHEREAS, pursuant to Section 2-1601 et seq. of the City of Atlanta Code of Ordinances, the Chief Procurement Officer may procure supplies or construction items through contracts established by a public procurement unit where such contracts and contractors substantially meet the requirements of the Purchasing and Real Estate code; and

WHEREAS, the Chief Procurement Officer recommends the execution of a cooperative purchasing agreement with Zep Manufacturing Company, utilizing U.S. Communities Contract #2007-118-3034 for Janitorial Supplies, in an amount not to exceed seven hundred thousand dollars and no cents (\$700,000.00).

WHEREAS, this cooperative agreement was competitively procured in a manner consistent with Division 4 of the City's Procurement Code, and the cost of the goods and/or services are comparable."

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor or his designee is authorized to execute, on behalf of the City of Atlanta, a citywide cooperative purchasing agreement number COA-0001 with Zep Manufacturing Company for two (2) years with three (3) one-year renewal options utilizing U.S. Communities Contract #2007-118-3034 for Janitorial Supplies, in an amount not to exceed Seven Hundred Thousand Dollars and No Cents (\$700,000.00), to be charged to and paid from previously appropriated FDOA numbers: (Various Accounts).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer in consultation with the City Attorney is directed to prepare an appropriate document for execution by the Mayor.

BE IT FINALLY RESOLVED, that the agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney, and delivered to Zep Manufacturing Company.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: FINANCE/EXECUTIVE

Caption:

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A CITYWIDE COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0001 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING U.S. COMMUNITIES CONTRACT #2007-118-3034 WITH ZEP MANUFACTURING COMPANY FOR JANITORIAL SUPPLIES FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED THOUSAND DOLLARS AND NO CENTS (\$700,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM PREVIOUSLY APPROPRIATED FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS: (VARIOUS ACCOUNTS).

Council Meeting Date: May 02, 2011

Requesting Dept.: Procurement

FAC Confirmed by:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The City of Atlanta would like to enter into a citywide cooperative purchasing agreement number COA-0001 with Zep Manufacturing Company for Janitorial Supplies for a period of two (2) years with three (3) one-year renewal options in an amount not to exceed \$700,000.00

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

The City of Atlanta has an ongoing need to purchase various janitorial supplies throughout the year to address day-to-day operational and repair issues. The DOP has identified Zep Manufacturing Company as a source for Janitorial Supplies and has identified U.S. Communities Contract #2007-118-3034 with Zep Manufacturing Company as an appropriate governmental contract from which to cooperatively purchase the Janitorial Supplies.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Janitorial Supplies
 - (b) **Source Selection:** Cooperative Purchase – Zep Manufacturing Company – Contract #2007-118-3034
 - (c) **Bids/Proposals Due:**
 - (d) **Invitations Issued:**
 - (e) **Number of Bids:**
 - (f) **Proposals Received:**
 - (g) **Bidders/Proponents:**
 - (h) **Term of Contract:** two (2) years with three (3) one-year renewal
- 4. Fund Account Center (*Ex. Name and number*):** Various Accounts
- 5. Source of Funds:**
- 6. Fiscal Impact:** \$700,000.00
- 7. Method of Cost Recovery:**

This Legislative Request Form Was Prepared By: Patricia Lowe, Buyer

Legislation Summary

Committee of Purview:

Caption

A resolution authorizing the Mayor to execute an appropriate contractual citywide agreement number COA-0001 on behalf of the City of Atlanta with Zep Manufacturing Company in an amount not to exceed seven hundred thousand dollars and no cents (\$700,000.00). All contract work shall be charged to and paid from previously appropriated fund account and center number: (Various Accounts).

Council Meeting Date: May 02, 2011

Legislation Title: Resolution authorizing the Chief Procurement Officer to utilize the U.S. Communities Contract #2007-118-3034 with Zep Manufacturing Company for the purchase of Janitorial Supplies for two (2) years with three (3) one-year renewals on behalf of the City of Atlanta in an amount not to exceed seven hundred thousand dollars and no cents (\$700,000.00). All contract work shall be charged to and paid from previously appropriated fund account and center number: (Various Accounts).

Requesting Department: Department of Procurement

Contract Type: N/A

Source Selection: U.S. Communities Contract #2007-118-3034

Bids/Proposals Due: N/A

Invitations Issued: N/A

**Number of Bids/
Proposals Received:** N/A

Bidders/Proponents: N/A

Justification Statement: N/A

Background: N/A

Fund Account Centers:	Various Accounts
Source of Funds:	N/A
Fiscal Impact:	N/A
Term of Contract:	N/A
Method of Cost Recovery:	N/A
Approval:	
DOF:	
DOL:	
Prepared By:	Patricia Lowe, Buyer
Contact Number:	404.330.6583

Legislation Summary

Committee of Purview:

Caption

A resolution authorizing the Mayor to execute an appropriate contractual citywide agreement number COA-0001 on behalf of the City of Atlanta with Zep Manufacturing Company in an amount not to exceed seven hundred thousand dollars and no cents (\$700,000.00). All contract work shall be charged to and paid from previously appropriated fund account and center number: (Various Accounts).

Council Meeting Date: May 02, 2011

Legislation Title: Resolution authorizing the Chief Procurement Officer to utilize the U.S. Communities Contract #2007-118-3034 with Zep Manufacturing Company for the purchase of Janitorial Supplies for two (2) years with three (3) one-year renewals on behalf of the City of Atlanta in an amount not to exceed seven hundred thousand dollars and no cents (\$700,000.00). All contract work shall be charged to and paid from previously appropriated fund account and center number: (Various Accounts).

Requesting Department: Department of Procurement

Contract Type: N/A

Source Selection: U.S. Communities Contract #2007-118-3034

Bids/Proposals Due: N/A

Invitations Issued: N/A

**Number of Bids/
Proposals Received:** N/A

Bidders/Proponents: N/A

Justification Statement: N/A

Background: N/A

Fund Account Centers:	Various Accounts
Source of Funds:	N/A
Fiscal Impact:	N/A
Term of Contract:	N/A
Method of Cost Recovery:	N/A
Approval:	
DOF:	
DOL:	
Prepared By:	Patricia Lowe, Buyer
Contact Number:	404.330.6583

[Home](#) [Products & Suppliers](#)

Helix
Equipment Rental

HOME

Knoll



VERCO

ServiceWear

TECH
OF

Helix

HOME

Knoll

VERCO

ServiceWear

TECH



[OVERVIEW](#) [BENEFITS](#) [PRICING](#) [SHIPPING](#) [CONTACT](#)



REQUEST CONTACT

Zep Superior Solutions

Website: [Zep Superior Solutions](#)

Phone: (800) 972-4937

Fax: (404) 603-7742

E-mail: uscommunities@zep.com

Zep Superior Solutions Contract Information

County of Dallas, Texas

2 years, Jan. 1, 2008 to Dec. 31, 2009

Option to renew for three (3) additional one (1) year periods ending 12/31, 2011.

Contract Documents

- Master Agreement No. 2007-118
- Master Agreement No. 2007-118 Attachment A
- Master Agreement No. 2007-118 Attachment B
- Master Agreement No. 2007-118 Price List
- Master Agreement No. 2007-118 Amendment
- Master Agreement No. 2007-118 Extension (Draft)

RFP Documents

- Request For Proposal
- RFP Supplemental Documents
- RFP 217221 Posting Document

Postings

No. of suppliers participated in the solicitation process on the Internet

- U.S. Communities: Upcoming Contract
July 30, 2007 to Aug 30, 2007
- Association of Oregon Counties
July 30, 2007 to Aug 30, 2007
- Dallas County
July 30, 2007 to Aug 30, 2007
- Canadian MERX Public Tenders
July 30, 2007 to Aug 30, 2007

KEY PRODUCTS

COURT ORDER

ORDER NO: 2010 1720

DATE: October 12, 2010

STATE OF TEXAS
COUNTY OF DALLAS

34

BE IT REMEMBERED, at a regular meeting of Commissioners Court of Dallas County, Texas, held on the
12th day of October, 2010, on
a motion made by Kenneth A. Mayfield, Commissioner of District No. 4, and seconded by
Maurine Dickey, Commissioner of District No. 1, the following Court Order was adopted:

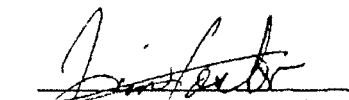
WHEREAS, through Court Order No. 2010-1575, the Commissioners Court authorized the extension of RFP No. 2007-118-3034 Request for Proposals for Cleaning Chemicals and Supplies as awarded Acuity Specialty Products, Inc. dba Zep Manufacturing Company for the period of January 1, 2011 through December 31, 2011; and

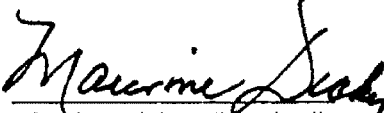
WHEREAS, for clarification purposes only (header for last nine items), staff is requesting that the core list attached to Court Order No. 2010-1575 be replaced with the attached list; and

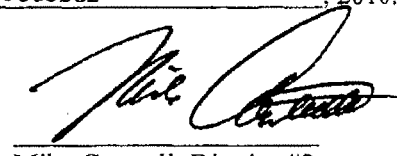
WHEREAS, this action supports Vision 1, Strategy 1.3 of the Strategic Plan by providing a sound, financially responsible and accountable governance

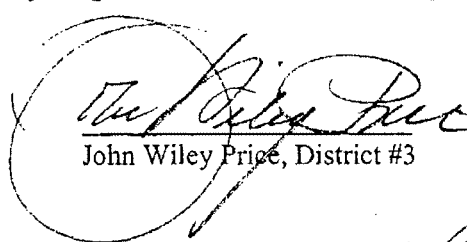
IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED that the Dallas County Commissioners Court does hereby authorize and recognize the attached core list as associated with RFP No. 2007-118-3034 Request for Proposals for Cleaning Chemicals and Supplies as awarded Acuity Specialty Products, Inc. dba Zep Manufacturing Company for the period of January 1, 2011 through December 31, 2011 and authorizes all county documents/payments to reflect accordingly.

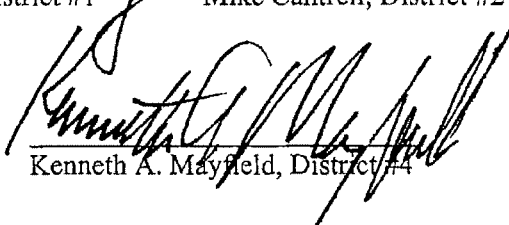
DONE IN OPEN COURT this the 12th day of October, 2010.

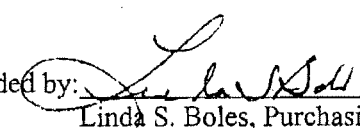

John Foster, County Judge


Maurine Dickey, District #1


Mike Cantrell, District #2


John Wiley Price, District #3


Kenneth A. Mayfield, District #4

Recommended by: 
Linda S. Boles, Purchasing Agent

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: Chief of Staff

Dept.'s Legislative Liaison: _____ Patricia Lowe _____

Contact Number: _____ (404) 330-6583 _____

Originating Department: _____ Department of Procurement _____

Committee(s) of Purview: _____

Chief of Staff Deadline: _____ April 08, 2011 _____

Anticipated Committee Meeting Date(s): _____ April 26-27, 2011 _____

Anticipated Full Council Date: _____ May 02, 2011 _____

Legislative Counsel's Signature: _____  _____

Chief Information Officer: _____

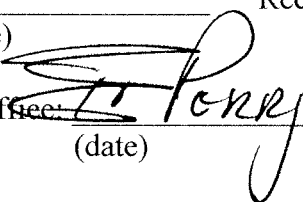
Commissioner Signature: _____

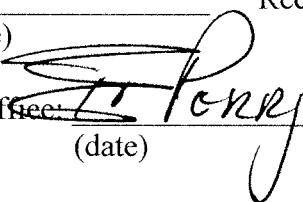
Chief Procurement Officer Signature: _____  _____

CAPTION

Mayor's Staff Only

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A CITYWIDE COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0001 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING U.S. COMMUNITIES CONTRACT #2007-118-3034 WITH ZEP MANUFACTURING COMPANY FOR JANITORIAL SUPPLIES FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED THOUSAND DOLLARS AND NO CENTS (\$700,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM PREVIOUSLY APPROPRIATED FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS: (VARIOUS ACCOUNTS).

Received by CPO: _____ Received by LC from CPO: _____
(date)  4/8/11 (date)

Received by Mayor's Office: _____ Reviewed by: _____
(date)  (date)

Submitted to Council: _____
(date)



CITY OF ATLANTA

Kasim Reed
Mayor

SUITE 1790
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6204 Fax: (404) 658-7705
Internet Home Page: www.atlantaga.gov

DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB
Chief Procurement Officer
asmith@atlantaga.gov

MEMORANDUM

TO: Councilmember Yolanda Adrean,
Chair, Finance Executive Committee

FROM: Adam L. Smith 

RE: U.S. Communities Contract #2007-118-3034

DATE: April 7, 2011

This memorandum is to certify that the above-referenced Cooperative Agreement was competitively procured in a manner consistent and pursuant to sections 2-1602, 2-1604, 2-1606 and 2-1608 of the Procurement and Real Estate Code. We reviewed the terms of the Agreement and determined that the costs for the goods/services are competitive and comparable.

If you have any questions or need additional information, please do not hesitate to contact me.